



**APPOINTMENT LETTER**

On the recommendations of the Himachal Pradesh Service Selection Commission Hamirpur vide their letter No HP\_SSSB-B(2)887/2015-55340 dated 24.11.2016, the following candidates is hereby offered the appointment to the post of Staff Nurses purely on contract basis under National Health Mission HP. They are posted at the Station shown against each for a period of one year on the following terms and conditions:-

Sr.No.	Name & Address of the Candidate	Place of Posting
1	HEM LATA D/o Nand Lal, Vill Charjera, PO Salogra, Teh and Distt Solan-173214	RH-Solan
2	JYOTI KUMARI D/o RAMESH KUMAR, WARD NO.3, V.P.O- ARKI, TEH- ARKI, DIST-SOLAN HIMACHAL PRADESH-173208	-do-
3	POOJA DEVI D/o KEHAR SINGH, VILLAGE - JANGLA, POST OFFICE - THURAN, Bilaspur-174034	-do-
4	MEENA KUMARI D/o BALVEER SINGH, VILLAGE MATYAL, POST OFFICE MASSOUR, Bilaspur-174026	-do-
5	ARTI DEVI D/O Jeet Ram, Village Sai Fardyan, Tehsil Sadar Raghunathpura (218) Bilaspur-174005	-do-
6	APARNA D/O: Ramesh Chand, Jahri (391), Post Office Naswal, Tehsil Ghumarwin, Bilaspur-174021	-do-
7	ARCHANA KUMARI D/O Dharam Pal, Tehsil Sarkaghat Dhalwan (423) Mandi-175004	CH-Nalagaarh, Solan
8	NEELAM SAINI D/O Joginder Singh, VPO Bhud Teh. Baddi Distt. Solan HP-173205	-do-
9	USHA DEVI D/O Chet Ram, VILL KUNALA PO RAGHUNATHPURA TEHSIL SADAR DISTT BILASPUR-174005	-do-
10.	SUMAN KUMARI D/O Pyare Lal, Village Nihal, Post Office Or Tehsil Sadar, Bilaspur Distt Bilaspur HP-174001	-do-
11	BHAGYA VATI D/O Jeet Ram, Vill Badwa, Teh Shimla Badua (67) Shimla-171011	-do-

**Terms and Conditions of appointments**

1. The period for contractual appointment is one year under National Health Mission and contract shall stand terminated automatically on the completion of contractual period. However, the services are likely to be continued beyond one year, if required.
2. The contractual Staff Nurse will be paid consolidated remuneration of Rs.13500/- per month and no other allowances of any kind shall be admissible thereupon.
3. The service of the contractual Staff Nurse will be purely on temporary basis and can be terminated in case the performance/conduct of the contract appointee is not found satisfactory without any notice.
4. This appointment is exclusively for delivery points as such they are required to perform duties in labour rooms only.
5. The newly appointed Contractual Staff Nurses will be supplementing the existing staff.
6. Unauthorized absence by the Contractual staff Nurses without obtaining prior approval of the competent authority shall automatically lead to termination of the contract.
7. Selected Contractual Staff Nurse will have to submit a certificate of her fitness from a Government Hospital to work in the delivery points at the time of joining.
8. A contractual agreement (on the format which will be available in the office of CMO concerned) shall be executed with the concerned Chief Medical Officer on non-judicial papers of Rs.5/- duly attested by the Executive Magistrate/Public Notary/ Oath Commissioner before joining the post.
9. They shall be entitled for maternity leave as per the provision of Maternity Benefits Act 1961.
10. One day Casual Leave per month will be admissible, which can be accumulated up to December and thereafter will lapse, if not availed.

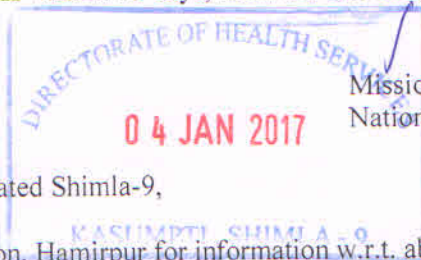
11. The contractual employee will be entitled for 10 days Medical Leave during a year which shall not be carried forwarded to next year.
12. The contractual Staff Nurse will be entitled to TA/DA if required to go on tour in connection with her official duties at the same rate as applicable to similar Staff Nurses in the services of Government of Himachal Pradesh, which shall be reimbursed by NHM.
13. The contractual employee may leave the contract by giving one month's notice or deposit one month salary in lieu thereof.
14. The Staff Nurse so appointed shall have no right to claim for any regularization or seniority or for any continuity of service after expiry of the term of contract.
15. The National Health Mission shall also have right to dispense with services by giving one months notice or one month's salary in lieu of notice
16. Any documents produced at the time of joining if subsequently found to be false/forged, the services will be terminated at once without serving any notice.
17. It will be a full time job. No part time employment will be allowed.
18. No TA/DA will be paid for joining the contract service.
19. The contractual appointees need to undergo training (induction and other) from time to time as decided by the NHM.

**The contractual appointee shall have to produce the following certificates/declaration at the time of**

**joining:-**

1. Medical Fitness Certificate issued by the concerned Chief Medical Officer.
2. Attested copy of Matriculation certificate.
3. Attested copy of Higher Secondary/10+2.
4. Attested copy of "A" grade Nurse or B.Sc. Nursing pass Certificate.
5. Attested copy of registration from the Nursing Council of the concerned State.
6. Attested copy of category certificate, if any.
7. Character certificate from the Executive Magistrate of Gazetted Officer to whom the candidate is known for the last three years.
8. A declaration to the effect that appointee is not a dismissed employee from the service of the State/Central Govt./Local Bodies.
9. A declaration to the effect that the appointee has not more than one living spouse or shall not marry a person who have a living spouse.

If the above terms and conditions for the post of Staff Nurse are acceptable, they should report for duty to the **Chief Medical Officer , Solan, Distt.Solan, HP** within 15 days, from the date of issue of this letter failing which the offer shall stand cancelled.



Mission Director  
National Health Mission.

Endst. No. As above.

Dated Shimla-9,

Copy is forwarded to:-

1. The Secretary, HP Staff Selection Commission, Hamirpur for information w.r.t. above referred letter.
2. The Director of Health Services, Himachal Pradesh, Shimla-171009
3. The Chief Medical Officer, Solan, Distt.Solan,, HP for information. The joining report of the above selected candidates may be accepted and further they may be directed to report at their place of posting as shown above. The recruitment application forms a/w other documents of these candidates and specimen format of Agreement are attached herewith for placing the same in their personal file to be maintained at their place of posting.
4. Accounts Section of NHM for information.
5. The above named candidates. They are directed to report for duty to the CMO, Solan, HP within the above time period of 15 days positively failing which the offer shall stand cancelled.

*[Signature]*  
Mission Director  
National Health Mission.

## Agreement for contractual appointment with the National Health Mission Himachal Pradesh.

This agreement for Contractual Appointment is entered into on this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_ between Smt./Miss \_\_\_\_\_, D/o and W/o Sh. \_\_\_\_\_ - r/o \_\_\_\_\_ (hereinafter called the first party)

### AND

The National Health Mission, Himachal Pradesh through the Chief Medical Officer \_\_\_\_\_ (hereinafter referred as the second party)

Whereas the second party (NHM) requires the services of \_\_\_\_\_ on contract basis for fulfilment of its aims and objectives and has engaged the services of first party as \_\_\_\_\_ who has agreed to serve as such on contract basis.

### NOW This Agreement of Contract Appointment witnesseth as under:-

1. That the first party shall remain in the service of the second party as upto 31.3.2017 and the contract of employment of the First party shall ipso facto terminated on the last working day if the contract period is not extended by the National Health Mission, HP. No formal notice/order by second party of terminating the services of the First party shall be necessary.
2. That the First party shall obey the orders of the second party, the officers and the authorities under whom the First party may be placed from time to time by the second party, and the First party shall obey the rules/ instructions/ directions as prescribed /issued by the second party from time to time.
3. That the first party will work under the administrative control of the Designated officer at a designated place(s) which will be the Headquarter of the First Party.
4. That the first party shall employ herself efficiently and diligently and to the best of his/her ability as \_\_\_\_\_ and further shall devote time to the duties of services and shall not engage directly or indirectly in any trade/business or occupation on own account.
5. First party will be given a consolidated remuneration of Rs. \_\_\_\_\_ PM. However first party will be entitled for annual increment on completion of 12 months incremental period @ 3% or rates approved by the GOI/ State Health Society subject to satisfactory performance of the applicant.
6. The following working norms to be followed by the First Party:-
  - (a) Holidays. The Sunday shall be a weekly holiday. Other holidays (gazetted) as notified by the Himachal Pradesh Government will be given to the First party during the year. However, on exigency of official the applicant can be asked to attend the office on Sunday/Gazetted Holiday for which he/shall be entitled for compensatory holiday.
  - (b) No other kind of leave will be admissible except maternity/paternity leave as admissible to the State Govt. employees.
7. However, the leave of the first party can be cancelled any time during the concurrency of leave period and the First party may have to work those days also if the targeted specific assignment are not completed within the stipulated time period.
8. During the period of contract, on tour she will be entitled for TA/DA at part with regular counterparts at minimum of pay scale.
10. That it is expressly stated and agreed to by the First party that any duration of service under this agreement in no way give her any right to claim for absorption in Government service against regular posts that exists or may arise in future in a particular cadre. It is further stated that the service of the First Party under contractual period shall not be counted for seniority, regularization, promotion or any claim for appointment in any Department of the Government.

11. That in case the First Party wishes to resign before the expiry of contractual period, the First Party shall have to serve notice of one month in advance or shall have to deposit one month's salary in lieu thereof.
12. This will be a non transferable job.
13. The Contract of appointment can be terminated from either side with one month's notice or in lieu of one month's salary.
14. In case unsatisfactory services/ misconduct or unauthorized absence from duty will result in removal/termination from service forthwith.

IN WITNESS WHEREOF, the parties to this agreement for contractual appointment have put their hands, on this date, day and year hereinafter mentioned in the presence of witnesses.

Witness No.1

First Party

Witness No.2

Second Party