



**National Health Mission**  
**SDA Complex, Kasumpti, Shimla-9**  
**Himachal Pradesh**

Dated: Shimla-171009, the 4<sup>th</sup> April 2020

**OFFICE ORDER**

MISSION DIRECTOR (NHM)

04 APR 2020

Copy of the districts

In order to streamline the information sharing and handholding for various issues pertaining to COVID-19, the following arrangement is hereby made with immediate effect:

1. There shall be nodal person for each 2 districts as follows:

District	Nodal Person
Sirmour, Solan	Dr. Nipun Jindal, <a href="mailto:dmipunjindalias@gmail.com">dmipunjindalias@gmail.com</a>
Shimla, Kinnaur	Dr. Sonika Ranaut, <a href="mailto:dranaut@gmail.com">dranaut@gmail.com</a>
Bilaspur, Mandi	Dr. Rajesh Thakur, <a href="mailto:drrajeshthakur@gmail.com">drrajeshthakur@gmail.com</a>
Kullu, Lahaul Spiti	Dr. Sonam Negi, <a href="mailto:drsonamnegi@gmail.com">drsonamnegi@gmail.com</a>
Una, Hamirpur	Dr. Gopal Beri, <a href="mailto:gopal.beri@gmail.com">gopal.beri@gmail.com</a>
Kangra, Chamba	Dr. Ravinder Kumar, <a href="mailto:kumarr@rntcp.org">kumarr@rntcp.org</a>

2. The nodal persons shall analyse the data dump of the ACF activity conducted each day as per protocol and share with the Chief Medical Officer and District Surveillance Officer, the same day. The districts shall taken action in terms of verifying the field entries, putting persons on surveillance who were not on surveillance earlier/take samples thereof, if required. The districts shall share the list of the symptomatic cases without travel history/contact with confirmed cases with the Blocks and PHIs for treatment and ensure close follow up thereof.
3. The Districts shall share the ATR on the report of the ACF by 1 PM the next day on the email ids mentioned above on Annexure I.
4. The districts shall on a daily basis communicate to the nodal persons report by 6 PM daily as per Annexure II.

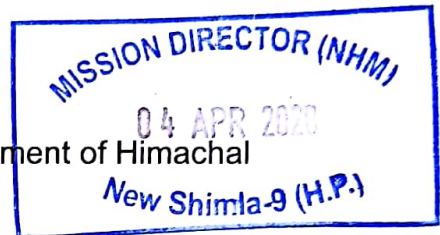
*(Handwritten signature)*

5. It shall be the direct responsibility of the District Surveillance Officer for furnishing a timely, correct and complete report.
6. The nodal persons shall maintain the record of correspondences made by the district on a daily basis in their emails.

*N. P. ...*  
4/4/20.  
Special Secretary (Health) cum  
Mission Director, NHM  
Himachal Pradesh, Shimla – 9

Endst. No. As above, Dated Shimla-9 the 4<sup>th</sup> April 2020  
Copy for information and necessary action to:

1. The Additional Chief Secretary (Health) to the Government of Himachal Pradesh.
2. All Deputy Commissioners, Himachal Pradesh
3. The Director Health Services, Himachal Pradesh
4. The Director of Medical Education and Research, H.P.
5. All the Chief Medical Officers, H.P.
6. All the Principals, Govt. Medical Colleges, H.P.
7. All the Medical Superintendents, H.P.
8. All District Surveillance Officers, Himachal Pradesh



*N. P. ...*  
4/4/20.  
Special Secretary (Health) cum  
Mission Director, NHM  
Himachal Pradesh, Shimla – 9

**Annexure I - ACF Report (to be shared by 1 PM)**

District \_\_\_\_\_

Date of Report \_\_\_\_\_

Population screened the previous day \_\_\_\_\_

	Category A	Category B	Category C
Number shared by State			
Wrong entry			
Whether case already on surveillance			
New case detected due to ACF			
Action taken			

Number of cases of seasonal Flu (Cumulative) \_\_\_\_\_

Number put on Treatment \_\_\_\_\_

Number Cured \_\_\_\_\_

Signature of District Surveillance Officer

## Annexure II - Daily Report COVID (to be shared by 6 PM)

District \_\_\_\_\_

Date of Report \_\_\_\_\_

	Number
Total entries of persons in COVID19 GOI portal	
• Persons on home quarantine	
• Institutional Quarantine	
• Isolation	
• Persons who have completed 28 days	
• Migrated out	
• Deaths	
• Contacts with confirmed cases, if any	
• Number of persons on home quarantine who have downloaded the CORONA MukT HIMACHAL App	
• Number of persons on home quarantine who have violated the quarantine (source – covid19.hp.gov.in)	

### Sample Report

	Samples collected today	Reports of samples Till date (Cumulative)	Reports awaited
Category A			
SARI			
Symptomatic Health care workers			
Asymptomatic close contacts			
Any other			

- Whether the list of persons shared by various agencies (other than ACF) have been contacted and their surveillance initiated? If yes, how many.
- Whether entries have been made on the COVID 19 portal of the GoHP regarding the quarantine/isolation facilities etc.? YES/NO

Signature of District Surveillance Officer