



# **Guidelines for Merging MGNREGA & BPL Data to Extend RSBY to MGNREGA Beneficiaries**

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# GUIDELINES FOR MERGING MGNREGA & BPL DATA TO EXTEND RSBY COVER TO MGNREGA BANEFICIARIES

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## 1. State Rural Development Department

- a. The list of MGNREGA beneficiary families eligible (those that have worked for 15 days or more during the previous financial year) for RSBY cover is taken for each Panchayat/Village (List –A).
- b. This list is compared with the existing BPL List (being used for the purpose of RSBY) (List- B).
- c. All names appearing in the List-B shall be deleted in List-A and a fresh List-C shall be prepared. Every beneficiary on this list should be clearly flagged as NREGA APL, NREGA BPL or BPL only.
- d. The details in this List-C should be checked for the following:
  - i. Family member(s) details – In case names and other details of all family members are not mentioned, the panchayat officers should take care to add such names to the list.
  - ii. Head of Family detail – Care should be taken to clearly mark the Head of Family for each family.
  - iii. Relationship – Relationship of the rest of the family members with the head of family should also be correctly marked on the list (care should be taken to ensure that spouse, if alive, is definitely marked on the list).
  - iv. If available, the families should be flagged for other data elements like SC/ ST/ OBC and minorities as per the RSBY format.
- e. List-C data shall be entered into a soft version on the RSBY format, district-wise.
- f. Soft copy shall be handed over to the State Nodal Agency (SNA) for RSBY.

## 2. State Nodal Agency

- a. The SNA shall consolidate List-C with List-B. Care should be taken to ensure proper coding of and relationship between village, block, panchayat, district & state data.
- b. The data should be passed through EDVASP.
- c. After confirming the accuracy and validity of data, SNA shall pass it to MoLE with request to upload the same.

- d. The SNA should continuously interact with Insurance company(ies) to ensure timely start of enrolment once the data is uploaded on the RSBY web site.

### **3. Ministry of Labour & Employment (MoLE), GoI**

- a. After validating the data, MoLE generates the URN and uploads the data on the web site, unless the data is less than 95% validated.
- b. In case data validity is below 95%, the data is sent back to the SNA for confirmation or correction as the case may be.
- c. Even if 95% or more data is validated, list of errors in the balance data shall be communicated for the state/ district to decide whether they would prefer to correct them and ensure 100% coverage.

#### **Notes:**

1. Hereafter, the normal RSBY process for enrolment, card issuance, and benefit utilization shall be followed.
2. It is also assumed that the state would have followed the processes for selection of districts where RSBY cover is to be given and also for selection of insurance company in parallel to the process of data merger.
3. In the case of states where RSBY is not being implemented, only MGNREGA families would be covered, however even in that case the process for the data collation, correction and marking would be followed in exactly the same manner as given above. The only difference would be that there may not be any RSBY Below Poverty Line category of beneficiaries and hence no duplicates to be eliminated.